

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting
September 20, 2022

A meeting of the Trustees of the Braidwood Fire Protection District was held on, September 20, 2022, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:10 A.M.

President Mike Dillon called the meeting to order and acted as Chairman, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd
Mike Dillon
Bill Ritze

Also present in person were Fire Chief Chris Jude, Administrative Assistant Kristin Wexell, Bookkeeper Teri Post and Attorney John Motylinski.

The Chairman asked if there were any additions or corrections to the board meeting minutes from the meeting held on August 16, 2022, as distributed. Mike Dillon made a motion that the minutes be approved, seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Monthly Treasurer's Report shows an account beginning balance on August 1, 2022, of 933,552.70, eleven deposit(s) totaling \$50,598.67 and fifty-three withdrawals totaling \$275,574.53, the ending account balance on August 31, 2022, is \$709,076.78. Charlie Boyd moved that the Treasurer's report be accepted as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid (see attached list). Mike Dillon moved that the bills be paid, as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Attorney's Report:

None

Public Comment:

None

Communications:

- City of Braidwood – TIF Meeting notification.
- Village of Diamond – TIF Meeting Notification
- Office of the State Fire Marshall – Seminar Series Schedule
- Catholic Church invite for the Blue Mass on September 24, 2022
- Thank you letter for loaning the bunting for Don Jensen's funeral
- Thank you card from Willie Hampton, for saving his life from injuries caused in an accident.

Fire Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Call volume report for August is 152 calls total and call breakdown report is attached to the Chief's written report.
- Personnel updates:
 - New Staff – we have hired EMT/FF Zack Gotter, Cadet Kayla Hank
- Cody Cabada and Carl Michalek have passed their National Paramedic Test and received their IDPH Paramedic License.
- The first set of plans have been received and reviewed for the Reed Road/I-55 Truck Stop.
- The architect for the large retail store going in at Will Road and Route 113 has reached out for clearance requirements for fire and ambulance apparatus on perimeter of the prospective building.
- Chief Jude has given the recommended locations for the fire hydrants to City Administrator for Route 53 Truck Parking Lot .
- City of Braidwood has passed an ordinance for the land lease for the training grounds. The lease agreement is drafted and needs approval from attorney.
- Fire hydrant location recommendations for the truck parking lot on Route 53 have been given to the City.
- Shabbona academy applications have been sent out to the Association Departments and are due on October 31, 2022.
- TRT received struts from Plainfield to go in 2416, since it is a MABAS TRT employable asset.
- 2415 is scheduled for repair on window issue, 2425 will be scheduled for an oil change and 2413 is being scheduled for maintenance work soon, which will take about a week.
- ATT Tower – Wescom was scheduled to drop their antennas on September 14th. We are waiting on a new date. The Board will be informed with the new date, once it is selected.
- Station has had some maintenance done recently, the hot water heater in apparatus floor restroom was replaced, numerous plumbing issues are being resolved throughout the building. A leak above the gear locker area is being investigated and a committee has been formed to redecorate the day room.
- A meeting with Custer Park FPD took place, to discuss their options for having their residents covered.
- Working with Braceville FPD for Auto Aide Agreement to their District.
- Gardner FPD is also adjusting their auto aide responses to calls in their district as a result of their staffing situation. 3 neighboring departments are temporarily assisting with responding to their District.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – There is a 10:00 a.m. meeting today regarding an Agreement for the Braidwood plant, Chief Jude will be in attendance. LaSalle station has formalized their agreement.
- B. Future Training Opportunities –
 - Aurora Training membership fee – Kristin has requested to continue her membership with this online training platform. The renewal fee is \$89.00.

- Fire Training Instructors Boot Camp (October) – Chief Jude would like to offer to send Training Officer, Captain Jake Bolatto if his schedule will accommodate his attendance.
 - Charlie Boyd updated on IAFFD’s webinar schedule for those that may be interested or in need of ConEd.
 - IFCA Conference, October 16 - 19, 2022 in Peoria (Chief, Deputy Chief and Board) Charlie Boyd moved to approve the registration and travel expenses for the training and conference listed above. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- C. Discuss AT&T Antennae Tower Project Update and Agreements –covered in Chief’s report.
- D. 2414 re-chassis – Dan Crompton, with Alexis, sent out the quote for the changes being requested by the committee for \$4,175.00. This is for locked storage KnoxBox for the narcotics, a new sharps disposal and a wall clock.
- E. Review Annual Calendar and Checklist Items – Charlie Boyd reviewed the annual requirement checklist and reminded the Board that the Levy for 2022 Taxes will be presented at the next Board Meeting.

Closed Meeting:

None

New Business:

- 1) Purchases requiring Board approval:
 - a) Strut storage and mount - Poly Tech America, \$1,363.71
 - b) Pedimate plus (3) - Ferno \$1,111.80
 - c) Fire Ground Supply- Uniforms, \$1,884.16
 - d) Fire Prevention Materials - Alert-All \$4,227.00

Mike Dillon moved to approve the above listed expenses to be paid. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 2) Discuss and possibly approve hiring of Independent Contractor for leasing agent of tower space. The Board discussed and agreed that the District should move forward with an agreement and approves Mike Dillon to negotiate the terms and bring agreement to the District at the next Board Meeting. Kristin Wexell will contact the Contractor, Jamie Adcock, to have her submit an agreement for review to Mike Dillon.
- 3) Determine the 2022/2023 Levy – The District Board discussed and agreed that the levy should be, as it has been in previous years, left at 5%. The levy ordinance will be prepared and presented at the next Board Meeting for review and approval.
- 4) Move October Business meeting to October 25, 2022, due to date conflict with I-Chief’s Conference.

Charlie Boyd moved to postpone the next District Board Meeting scheduled for October 18, 2022, until the following week, on October 25, 2022 at 0915 hours, to avoid not having a quorum present due to Trustee’s and Chief’s attendance of the IFCA Fire Chief Conference. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 5) Election Nomination Packet Information for non-partisan election on April 4, 2023 - The packets have been assembled and the notice has been published in the Braidwood Journal. The Free Press will mail the Certificate of Publication.
- 6) Discuss Meeting with Custer Park FPD – Custer Park FPD is requesting the assistance of Braidwood FPD. The Chief has agreed to assist the neighboring department as a fellow

MABAS District, but would like a MOU that would be good through the end of this year, which should give Custer Park FPD an opportunity to regroup and put a plan in place for them to respond and provide service to their own Fire District. In the meantime, Chief has asked them to update their box cards putting Braidwood FPD as first out engine and Chief on all structure fires.

- 7) The District would like Kristin to contact the Auditor to schedule the Audit presentation at the October 25, 2022 meeting.

The Chairman then stated that the next regular meeting would be held on October 25, 2022 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.