

BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

May 17, 2022

A meeting of the Trustees of the Braidwood Fire Protection District was held on, May 17, 2022, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

President Mike Dillon called the meeting to order and acted as Chairman, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd
Mike Dillon
Bill Ritze

Also present in person were Fire Chief Chris Jude, Administrative Assistant Kristin Wexell, EMS Coordinator Tonya Cavanaugh, Captain Jake Bolatto, Bookkeeper Teri Post, Compass Ins Agent, Myron Munyon and Attorney Tom Gilbert.

The Chairman asked if there were any additions or corrections to the board meeting minutes from the meeting held on April 19, 2022, as distributed. Bill Ritze made a motion that the minutes be approved, seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance on April 1, 2022, of \$1,150,773.65, seven deposit(s) totaling \$92,967.56 and fifty-seven withdrawals totaling \$151,339.89, the ending account balance on April 30, 2022, is \$1,091,401.32. Mike Dillon moved that the Treasurer's report be accepted as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list). Charlie Boyd moved that the bills be paid, as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Closed Meeting:

Mike Dillon moved to enter into Closed Meeting in accordance with 5 ICLS 120/2 Section 2 (c) (1) to discuss the appointment, employment, compensation, performance of Chris Jude, Kristin Wexell and Teri Post. Bill Ritze seconded the motion. The Chairman took a roll call vote. 3 ayes (Boyd, Dillon and Ritze) and 0 nays. The Chairman declared that the motion passed. Closed Meeting began at 9:25 a.m. Closed meeting ended at 10:07 a.m. and the Open Meeting reconvened.

Communications:

- Grundy County Tax Levy and Extension 2021 has been received
- Special Olympics, Thank you
- WESCOM, Thank you
- Kankakee FD Golf Outing Announcement on July 29th

Fire Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Waiting on availability of Fire House to provide call reports for February - April
- Personnel updates:
 - No new changes on the BFPD Roster.
- Morris Medic Program will wrap up in July, Alexis Kubinski, Drew Crompt & Carl Michalek. Ethan Kennedy is currently in Riverside Medic Program. Eddie Theis has passed his National Medic test.
- 2022 Life Safety Inspections for all businesses within the City are complete, most of the follow-up is for Exit Light batteries. Dollar General is working on life safety violations.
- The City is working with their attorney on a lease for training property. Public Works is also prepping property for use. Chief is researching burn tower/training options.
- Joint Training with Wilmington has been cancelled for today due to a house fire in their District
- Academy Graduation will be Friday, June 10th at 1900 hours in the RCHS Auditorium.
- 2416 – is still out for repair, the shop has run into a few issues with staffing and parts.
- 2425 – close to completion, still waiting on scene dots.
- 2414 – the committee is working on scheduling a first meeting.
- ATT was out last week looking and marking the power source for the antennae tower. Chief is scheduled to meeting with contractor regarding specifics on construction and start/end dates.
- Command Buggy for 2401 was serviced for lights repaired.
- 2488 was delivered to Dockside today, it will go to Cams for lights and wrapping and lettering.
- The Fire Chief's from Wilmington, Braidwood, Limestone are setting up a meeting with Custer Park to discuss responding to Custer Park FPD calls.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – Mike Dillon reported that FAIRCOM will meet on June 9th. The agreement with Exelon has expired, the new agreement will be with Constellation.
- B. Future Training Opportunities –
 - 5/18 at 1600 hours – IAFFPD Webinar on Budgets and Appropriation negotiating.
 - 5/20 - NIAFS in Orland
- C. Discuss AT&T Antennae Tower Project Update and Agreements – no new news
- D. 2491 Committee Update – this item was completed in the last District Board Meeting.
- E. 2416 Refurbish Update – discussed in Chief's report
- F. 2425 Accident Repair Update – discussed in Chief's report.
- G. UTV/ATV Committee – discussed in Chief's report.
- H. Discussion of future training grounds – discussed in Chief's report
- I. Review Annual Calendar and Checklist Items – no items until Budget in July.
- J. Training Tower Property Update – discussed in Chief's report
- K. Discuss re-chassis or replacement of 2414 and forming a committee for the build – this item is duplicate and covered in F) above.

New Business:

- 1) Purchases requiring District Board approval –
 - a) Sistek Quote – 33” walk behind mower \$1,899.00
 - b) Ferno Quote – Stair Chair Quote \$9,667.30
 - c) Ferno Quote – (3) Traction Splints total \$1,346.40 – (next fiscal year budget item)
 - d) RCHS Girls Soccer Club – Flocked Fee of \$20.00.

Bill Ritze moved to approve the expenses presented and listed above. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 2) Review and potentially approve VFIS Insurance Quote (Agent Myron Munyon to present)- Mr. Munyon reviewed the claims during the current policy claims and reviewed the coverages and cost of the new proposed policy premium, which begins in June 2022.

Charlie Boyd moved to accept the premium quote provided by Compass Insurance for Accident and Sickness and Property and Casualty Packages. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.
- 3) Discuss and possibly approve personnel performance, employee contract and/or salary hourly pay rate increases –

Mike Dillon moved to approve the following salary and benefit changes as of June 1, 2022.

 - Chris contract extension as discussed with salary increased to \$110,000.00 and vacation increased to 4 weeks vacation
 - Kristin salary increase to \$63,354.43 and \$100 increase to medical benefit opt out.
 - Teri Post, hourly rate increase to \$22.50 per hour.

The motion was seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Chairman then stated that the next regular meeting would be held on June 21, 2022 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.