

## BRAIDWOOD FIRE PROTECTION DISTRICT

Minutes of Meeting

March 15, 2022

A meeting of the Trustees of the Braidwood Fire Protection District was held on, March 15, 2022, at the Braidwood Fire Station located at 275 W. Main St. in the city of Braidwood, Illinois at 9:00 A.M.

Trustee Bill Ritze called the meeting to order and acted as Chairman thereof until the arrival President Mike Dillon, and Charlie Boyd, Secretary of the District, acted as Secretary.

The following Trustees were present:

Charlie Boyd  
Mike Dillon  
Bill Ritze

Also present in person were Fire Chief Chris Jude and Administrative Assistant Kristin Wexell and Attorney John Motylinski.

The Chairman asked if there were any additions or corrections to the board meeting minutes from the meeting held on February 15, 2022, as distributed. Charlie Boyd made a motion that the minutes be approved as distributed, seconded by Bill Ritze. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

The Treasurer's Report shows an account beginning balance on February 1, 2022, of \$\$1,365,787.28, seven deposit(s) totaling \$88,022.24 and fifty-nine withdrawals totaling \$174,808.28, the ending account balance on February 28, 2022, is \$1,279,001.24. Charlie Boyd moved that the Treasurer's report be accepted as presented. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Charlie Boyd presented the bills to be paid as distributed, (see attached list). Bill Ritze moved that the bills be paid, as presented. Charlie Boyd seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

Public Comment:

None

Communications:

- Will County Circuit Clerk – Braidwood Rec Club Annexation, disconnect from CPFPD

Chief's Report:

Chief Jude distributed his full report, attached hereto. The items discussed are as follows:

- Total Calls for month of February were 126, of which 77 were in District.
- An Unusual Event Form was submitted regarding a single vehicle accident in Custer Park, with a critical patient and excessive dispatch time before we were toned out to respond. It appears that Custer Park no longer has ambulance service.
- Personnel updates:
  - 1 resignation of Fire/EMT Nate Mrozek, he no longer has time to fill-in shift here as he has a full-time position with another Fire District.

- General Dollar was temporarily shut down with help from the City, due to Life Safety Concerns.
- Gold Shift has been tasked with completing Life Safety Inspections for all businesses within the City.
- Shabbona Academy Graduation will be on June 10<sup>th</sup> at Reed-Custer H.S. Auditorium.
- Our Department has been Training with Chief Spragg and the Braidwood PD for the Rescue Task Force responses. We have one shift that has not had the opportunity to complete the training.
- Wilmington FPD asked if Braidwood FPD is RTF ready for their box cards, but until we have the equipment and training completed, we cannot respond in that capacity.
- The plumber was out to determine and repair hot water issues with showers and faucets throughout.
- Working with the City regarding potential IMPACT fees for new construction.

Old Business:

- A. Faircom – (energy legislation, Exelon Agreement) – Mike Dillon reported that FAIRCOM has no update. The District would like to see a new property assessment completed for the power plant property.
- B. Future Training Opportunities –
  - Kristin to attend the IFSAP Annual Conference in Champaign, April 19 - 21. Bill Ritze moved for the Fire District to cover expenses for the conference registration and travel expenses as presented. The motion was seconded by Charlie Boyd. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed..
- C. Braidwood Recreation Club Annexation (status update) – Complete
- D. Discuss AT&T Antennae Tower Project Update and Agreements – No update, waiting to hear from ATT on moving forward with the build.
- E. 2491 Committee Report – Alexis had to remake the box. No pictures have been received or the progress as of yet.
- F. 2416 Refurbish Update – Quad County will provide an estimated time of completion this week. The Nederman exhaust for 2416 will be adapted to extend to the lower connection.
- G. 2425 Accident Repair Update – we are still a few weeks out, plus the backend still needs scene dots.
- H. UTV/ATV Committee – Charlie reported that the committee is moving forward with the purchase of the Can Am and selected the QTAC Skid Unit.
- I. Review Annual Calendar and Checklist Items -
  - Nothing due until July (Annual Budget)

Closed Meeting:

None

New Business:

- 1) Purchases requiring District Board approval –
  - a) Stryker Cot and Stair Chair Maintenance Agreement, \$7,549.00
  - b) Ballistic Protective Gear, helmets, rackets and go bags, not to exceed \$7,000.00
  - c) QTAC Skid Unit for UTV, \$5,985.00
  - d) Telecommunication Appreciation Week, WESCOM, not to exceed \$500.00.

Bill Ritze moved to approve the expenses presented and listed above. Mike Dillon seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

- 2) Discuss and possibly approve a change internal division purchasing process and capabilities – Kristin asked that anyone purchasing on behalf of the District be required to make said purchases utilizing US Bank Credit Card and do away with debit card transactions with exception to emergency use. Also, requesting an increase in the spending limit on Credit Cards, and a Credit Card to be issued to Deputy Chief Mike Pemble and EMS Coordinator Tonya Cavanaugh. All purchases will still have to be made by following the BFPD Purchasing Policy.

Charlie moved that Credit Cards be utilized for all card purchases, increasing the monthly limits on credit cards to \$3,500.00 and that Credit Cards be issued to Deputy Chief and EMS Coordinator. Bill Ritze seconded the motion. A voice vote upon the motion was taken and the Chairman declared that the motion unanimously passed.

- 3) Discussion of possible future training property – Chief Jude explained that the City has offered to lease unused property to Braidwood FPD for training purposes. Ideally this would be a long-term lease, in which eventually BFPD could have a training structure to perform live burns training and BRE tower training.

The Chairman then stated that the next regular meeting would be held on April 19, 2022 at 9:00 A.M. at the Braidwood Fire Station.

Upon motion duly made and seconded the meeting was adjourned.